



PAWAR PUBLIC SCHOOL, HINJAWADI
(Affiliated to C.B.S.E., New Delhi vide Affiliation No.: 1130565)
ADMISSION NOTICE FOR THE ACADEMIC YEAR 2025 – 2026

1. Eligibility Criteria:

CLASS	AGE CRITERIA
Nursery	Born between 1 st Oct 2021 to 31 st Dec 2022
Junior KG	Born between 1 st Oct 2020 to 31 st Dec 2021
Senior KG	Born between 1 st Oct 2019 to 31 st Dec 2020
Grade 1	Born between 1 st Oct 2018 to 31 st Dec 2019

(Age criteria are strictly adhered to as per the Education Department's guidelines.)

2. Preference of Admission:

- We strictly follow first come first serve. We have limited seats for each class. Hence admissions will be granted subject to availability of seats.

3. Admission process for Nursery:

- Forms will be available on our website www.ppsshinjewadi.com with effect from **Monday, 25th November 2024; 8:30 a.m. onwards.**
- Parents have to fill, take a print, sign and share the signed scanned copies of the admission form with required supporting documents to admissions@ppshinjewadi.com for initial verification of documents.
- Once the document verification is done, parents will receive a mail with scheduled day and time to submit the hard copy of documents in person.
- Kindly carry both the original and photocopy of documents for physical verification of documents.
- PTA fees- Cash of amount ₹ 50/- has to be paid towards Parent Teacher Association at the same time.
- School will share the online payment details through mail once all documents and details are thoroughly checked.
- Submission of all the documents as per the requirement is mandatory to complete the admission process.
- Admission will be confirmed upon receipt of Admission fees, Quarterly fees, and Caution Money Deposit.
- Procurement of form is not a guarantee of admission.

4. Admission Process for Jr KG to Grade 2 & Grade 4:

- Presently we do not have seats for Jr KG to Grade 2 & Grade 4.
- We request you to visit our website www.ppsshinjewadi.com and fill the waiting list form as per the respective grades.
- Once a seat becomes available in the specified grades for the 2025-2026 academic year, the school administration will contact you via email or phone.

- Please note the preference will be first given to the siblings and then the general category admissions.
- Please Note: It is mandatory for your ward to have completed the previous grade.

For Example: A child born between 1st October, 2021 and 31st December, 2021 is applicable for Nursery as well as Jr KG. If you apply for Jr KG it is mandatory to complete Nursery in previous school as well as applicable documents have to be submitted. Same applies for Sr. KG to Grade 1.

5. Admission Process for Grade 3 & Grade 5 to Grade 9:

- Forms will be available on our website www.ppshinjewadi.com with effect from **Tuesday, 7th January 2025; 8:30 a.m. onwards.**
- Parents have to fill online form, take a print, sign and share the signed scanned copies of the admission form with required supporting documents to admissions@ppshinjewadi.com for initial verification of documents. Along with the supporting documents, you are also requested to share the latest evaluation report card.
- Once the document verification is done, parents will receive a mail with further admission details.
- Please provide the receipt of the online payment for the admission form fee, along with the bonafide certificate from the previous school. The bonafide certificate should include the U-DISE code and Saral ID (or U-DISE + ID) of the student, as these are mandatory for further processing.
- Kindly carry both the original and photocopy of documents for physical verification of documents.
- PTA fees- Cash of amount ₹ 50/- has to be paid towards Parent Teacher Association at the same time.
- School will share the online payment details through mail once the required process is completed.
- Admission will be confirmed upon receipt of Admission fees, Quarterly fees, and Caution Money Deposit.
- Procurement of form is not a guarantee of admission.
- Please Note: We have limited seats for each class. Hence admissions will be granted subject to availability of seats.
- **If a parent, fails to submit all the supporting documents required by the school for granting admission, the school will have right to cancel the admission.**

6. Admissions to Grade 2 to 9 will be treated as provisional till the receipt of the Original Leaving/ Transfer Certificate from the previous school. The last date for submission is Friday, 27th June, 2025.

7. List of Supporting Documents:

- Administrator & Teacher Copy of Admission form. Affix Two Recent Photographs of the child.
- One Family Photo –Mother, Father & Child; size should be 6"x4" with plain white background.
- Copy of Birth Certificate (Notarized)/ Original Birth certificate.
- Residence Proof – Index 2/ Rent Agreement/ Electricity Bill
- Copy of Mark sheet / Progress Report.
- Bonafide Certificate from the existing school
- Original Leaving Certificate (Std 1 and above)
- Medical History Sheet from Registered Medical Practitioner (MD or MBBS Doctor)
- Copy of Caste Certificate (If Applicable).
- Copy of Passport / PIO card (for students travelling from outside India).
- Copy of Student's & Parents Aadhar Card.
- Undertaking of Rules and Regulations
- Parent Consent Form

8. Fee Structure for the Academic Year 2025 – 2026 (Nursery to Grade 10)

1st Quarter (At the time of Admission)		
Tuition Fee (April to June 2025)	1st Term Fees (April 25 to Sept 2025)	Total Fee
18,135/-	6,050/-	24,185/-
2nd Quarter (Before 10 th July 2025)		
Tuition Fee (July to Sept 2025)	NA	Total Fee
18,135/-		18,135/-
3rd Quarter (Before 10 th Oct 2025)		
Tuition Fee (Oct to Dec 2025)	2nd Term Fees (Oct 25 to March 2026)	Total Fee
18,135/-	6,050/-	24,185/-
4th Quarter (Before 10 th Jan 2026)		
Tuition Fee (Jan to March 2026)	NA	Total Fee
18,135/-		18,135/-
Annual Fees for the Academic Year 2025 – 2026 & 2026-2027		84,640/-
Additional one-time payment to be done only at the time of Admission		
Caution Money Deposit	Refundable	55,000/-
	Non Refundable	15,000/-
Admission Form Fee (<i>non refundable</i>)		1,000/-
Admission Fee (<i>non refundable</i>)		9,000/-

* The above fees does not include Cost of Books, Uniform, Transport, Canteen needs to be paid separately to the respective vendors.

Kindly note - Admission fee, Quarterly fee and Non Refundable Caution Money once paid will not be refunded under any circumstances.

9. School Timings for Pre-Primary (Nursery to Senior KG):

- ☛ Morning Shift - 8 a.m. to 11 a.m. (Reporting time- latest by 7:40 a.m.)
- ☛ Afternoon Shift – 11:40 a.m. to 2:40 p.m. (Reporting time- 11:30 a.m.)

* Parents are requested to note that the Pre-Primary Section runs in two shifts and the decision on the allocation of the shifts by the school is final and binding on all the parents.

* Afternoon shift will only be restricted to Megapolis and nearby societies.

10. School Timings for Grade 1 to Grade 10 is 8 a.m. to 2:40 p.m. Reporting time- latest by 7:40 a.m.

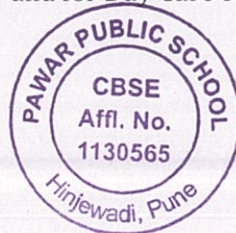
11. Books, Uniform & Re-opening day details will be shared by mid of February, 2025.

12. For Transport queries; kindly contact Mr. Shashikant at 9881740404, for Canteen kindly contact Mrs. Laxmi Shetty at 9370130823 and for Day Care contact Dr. Bhavana Shukla at 7741904392



Principal

PAWAR PUBLIC SCHOOL, HINJAWADI



Date: 12th November 2024